

HUDSPETH REGIONAL CENTER



Jerrie T. Barnes, M.Ed.
Director

100 Hudspeth Center Dr.
Post Office Box 127-B
Whitfield, Mississippi 39193

(601) 664-6000
Fax: (601) 354-6945

To: All Hudspeth
From: Lynn Rogers, Director of Dietary
Date: October 15, 2019
Re: Job Vacancy – Dietary Department

Classification: Direct Care Worker

Salary: \$20,020.28

Hours: 9:30am - 6:00pm –Alternating Weekends and Holidays

Qualifications: Graduation from a standard four-year high school or equivalent (GED)

*Experience in bulk cooking and use of institutional kitchen equipment is preferred

Duties include but are not limited to:

1. Prepares food items for client and cafeteria menus from food production sheets ensuring that standardized recipe usage and portion control practices are followed; follows established food service sanitation and safety procedures according to ServSafe and MSDH standards; operates food service equipment properly and maintain cleanliness of dietary equipment and kitchen areas.
2. Operates food service equipment properly following established sanitation and safety procedures.
3. Maintains cleanliness of dietary equipment and kitchen areas while utilizing proper chemicals and equipment in keeping the dietary department in a clean and orderly state.
4. Helps out on cafeteria line daily. This includes serving the correct food items and portion sizes utilizing the correct serving equipment on the line and salad bar. Follows established sanitation procedures while serving food on the cafeteria line. Helps breakdown the serving line at the end of meal service. Assure leftover food items are utilized/stored according to ServSafe and MSDH standards.
5. Washes pots, pans and other food service equipment as needed.
6. Performs other food preparation or cleaning duties as assigned by food service supervisor and dietary.

Applications should be submitted to the Human Resources Department and will be accepted through October 25, 2019. If you should have questions, please contact Lynn Rogers, at 601-664-6330. Any candidate who is called for an interview must notify Lynn Rogers in writing of any reasonable accommodation(s) needed prior to the date of the interview.

THE STATE OF MISSISSIPPI/HUDSPETH REGIONAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER