

# HUDSPETH REGIONAL CENTER



Jerrie T. Barnes, M.Ed.  
Director

100 Hudspeth Center Dr.  
Post Office Box 127-B  
Whitfield, Mississippi 39193

(601) 664-6000  
Fax: (601) 354-6945

To: All Hudspeth  
From: Lynn Rogers, Director of Dietary  
Date: February 26, 2020  
Re: Job Vacancy – Dietary Department

**Classification:** Direct Care Worker (A and B Shift)

**Salary:** \$20,020.28

**Hours:** (A-Shift) 4:00am - 12:30pm – Alternating Weekends and Holidays  
(B-Shift) 9:30am - 6:00pm – Alternating Weekends and Holidays

**Qualifications:** Graduation from a standard four-year high school or equivalent (GED or High School Equivalency Diploma); OR One year of documented experience as a MH-Direct Care Trainee.

**Required Training:** Successful completion of DMH-MH-Direct Care Worker Certificate Program within 90 days of hire date, as verified by the employing agency;

\*Experience in bulk cooking and use of institutional kitchen equipment is preferred

**Duties include but are not limited to:**

1. Prepares food items for client and cafeteria menus from food production sheets ensuring that standardized recipe usage and portion control practices are followed; follows established food service sanitation and safety procedures according to ServSafe and MSDH standards; operates food service equipment properly and maintain cleanliness of dietary equipment and kitchen areas.
2. Operates food service equipment properly following established sanitation and safety procedures.
3. Maintains cleanliness of dietary equipment and kitchen areas while utilizing proper chemicals and equipment in keeping the dietary department in a clean and orderly state.
4. Helps out on cafeteria line daily. This includes serving the correct food items and portion sizes utilizing the correct serving equipment on the line and salad bar. Follows established sanitation procedures while serving food on the cafeteria line.
5. Washes pots, pans and other food service equipment as needed.
6. Performs other food preparation or cleaning duties as assigned by food service supervisor and dietary.

Applications should be submitted to the Human Resources Department and will be accepted until the position is filled. If you should have questions, please contact Lynn Rogers, at 601-664-6330. Any candidate who is called for an interview must notify Lynn Rogers in writing of any reasonable accommodation(s) needed prior to the date of the interview.