

HUDSPETH REGIONAL CENTER



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Director

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TO: All Departments
FROM: Toni Moore, Programmatic Director
DATE: September 10, 2020
RE: Job Vacancy – Direct Care Worker(s)

CLASSIFICATION: Direct Care Worker

SALARY: \$20,020.28

MINIMUM QUALIFICATIONS:

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the Mississippi State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

EXPERIENCE/EDUCATIONAL REQUIREMENTS:

Education: Graduation from a four-year high school or equivalent (GED or High School Equivalency Diploma);

OR

Experience: One year of documented experience as a MH-Direct Care Trainee.

Required Training: Successful completion of DMH-MH-Direct Care Worker Certificate Program within 90 days of hire date, as verified by the employing agency;

JOB DUTIES: Examples of work performed in this classification include, but are not limited to, the following:

- ❖ Conduct and assist with programs and activities for clients.
- ❖ Supervise, observe, account for and interact with clients.
- ❖ Physical requirements - ability to lift and move clients and equipment.
- ❖ Administers basic life saving techniques.

- ❖ Directs and participates in recreational and social activities.
- ❖ Accompanies residents to activities and programs outside the facility.
- ❖ Performs or assists in the performance of individual activities of daily living including but not limited to bathing, shaving, and brushing teeth.
- ❖ Uses appropriate behavior management techniques when interacting with individuals.
- ❖ Launders and inventories consumer linen and clothing.
- ❖ Attends and participates in all related in-service training sessions.
- ❖ Performs related or similar duties as required or assigned.

Applications will be accepted in the Human Resources Department until the positions are filled.
If you have any questions, please contact Human Resources at 601-664-6080.

THE STATE OF MISSISSIPPI/HUDSPETH REGIONAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER