

HUDSPETH REGIONAL CENTER



Jerrie T. Barnes, M.Ed.
Director

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TO: All Departments
FROM: Toni Moore, Programmatic Director
DATE: December 16, 2020
RE: Job Vacancy – Academic Teacher I (MH/DHS)

CLASSIFICATION: Academic Teacher I (MH/DHS)

SALARY: \$42,744.96

MINIMUM QUALIFICATIONS:

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the Mississippi State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

EXPERIENCE/EDUCATIONAL REQUIREMENTS:

Education: A Bachelor's Degree from an accredited four year college or university in the subject area to be taught;

AND

Certification: Possession of a valid Mississippi A teaching certificate in the subject area to be taught as required by the State Department of Education.

Job Duties: The Teacher is responsible for overseeing the educational programmatic services provided in an ICF/IID program setting and ensuring that active treatment is provided to individuals with intellectual disabilities according to these regulations. Competencies expected include integrity/honesty with a high work ethic, accountability, best practices of teaching the IID population, and excellent interpersonal and communication (written and verbal) skills. This person will be expected to effectively manage emotions and impulses, maintain a positive attitude, and be able to adapt behavior or work methods in response to new information, changing conditions, or unexpected obstacles.

Specific Duties:

- ✓ Supervises the implementation of educational programming from the Individual Service Plan.
- ✓ Assesses an individual and develops programming goals that are appropriate for the functioning level of the individual.
- ✓ Writes evaluation reports, training programs, monthly progress notes, Preliminary Evaluation Plans, Discharge Plans, and revisions in the computer using a data management program.
- ✓ Attends and participates in Team meetings, staff meetings, and professional development training activities.
- ✓ Completes duties and/or projects as assigned by the Supervisor.
- ✓ Complies with Agency policies and procedures.
- ✓ Promotes and helps coordinate community outings/activities/events.
- ✓ Applicants must be eligible to drive a state vehicle - have personal liability car insurance, a valid driver's license, and a good driving record.

Applications will be accepted through Monday, December 28, 2020. If interested please contact Toni Moore, (601)664-6311. Any candidate who is called for an interview must notify Toni Moore in writing of any reasonable accommodation(s) needed prior to the date of the interview.

THE STATE OF MISSISSIPPI/HUDSPETH REGIONAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER